



Grand Lodge Housing Chair
Joe Basil
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To: **All WSEA Grand Lodge Convention Attendees**

Subject: 158th **Grand Lodge Convention Minneapolis, MN 2023**

Grand Lodge Convention will be held in Minneapolis, MN starting Sunday July 2nd through Wednesday July 5th, 2023.

Per Grand Lodge Statutes it is each Lodge's responsibility to send their Exalted Ruler or qualified alternate to the National Convention; however, it is the incoming Exalted Ruler or qualified alternate's responsibility to complete the forms and see that the required funds are submitted to the WSEA Office by the April 7th, 2023 deadline. It is imperative the registration form and check be received by the April 7th, 2023 deadline or the Lodge will incur a \$50.00 additional fee. Lodges should not pay for anyone to go to the Grand Lodge Convention that is not an ER or qualified alternate. Alternate's need to register with the Grand Secretary on official letterhead no later than two weeks before the convention. Even if a Lodge gets dispensation and doesn't send their ER, they are still obligated to pay the activity fee.

The Grand Lodge Convention **OPENING CEREMONY WILL TAKE PLACE AT 4:00 PM (Time subject to change) ON SUNDAY July 2nd at the Minneapolis Convention Center, 1301 Second Avenue, Minneapolis, MN 55403.**

The Washington State Elks will be housed, along with all 8-States in Area 8, at the Hyatt Regency Hotel, 1300 Nicollet Mall, Minneapolis, MN. It is a short walk to the convention center, HOWEVER bus transportation will be provided to and from all sessions. Signs will be posted.

All room reservations must be made on the form which is provided with a first night room deposit. Room charges this year are being tiered at the Hyatt Regency. Single or double occupancy will be \$135.96, triple occupancy is \$164.20 and quad occupancy is \$192.70 (all tax included) along with the Hospitality Room fee for All ER's or Alternate. These payments **MUST BE PAID BY CHECK TO THE WSEA OFFICE** and be received by **April 7th, 2023. The hotel will NOT accept your individual reservations.** Standard rooms available are all non-smoking with a standard king or two queen beds and every effort will be made to accommodate your desires (e.g., king or two queens, ADA handicapped or other special needs). All efforts will be made to house the Washington Delegation on the same and/or adjacent floors.

We want to make your trip to the Grand Lodge Convention an enjoyable one and will try to accommodate your needs as best we can. Your cooperation in filling out the forms completely and returning them prior to **April 7th, 2023** will assist us to that end. Your mode of travel to Minneapolis is strictly up to you, however, since most of you will be flying; make your reservations early to get the best rates and to arrive in time to attend the 4:00 PM Opening Ceremony on Sunday July 2nd 2023. Minneapolis has many fantastic options and more options closer to the hotel as in the previous two years..

If you have questions regarding housing please contact me at the number and addresses listed above. **Our hospitality room will be hosted by President Bob Walker and along with Jim and Jessica Howes.** This entire packet of information along with registration form will also be found on the Washington State Elks website.

Fraternally,

Joe Basil

Joe Basil, Chair

WSEA Grand Lodge Housing Committee

Hyatt Regency Minneapolis Hotel
1300 Nicollet Mall
Minneapolis, MN 55403
158th Grand Lodge Convention
Minneapolis, MN
July 2nd thru July 5th 2023

WSEA REGISTRATION FORMS AND CONVENTION OVERVIEW

PLEASE READ THE INSTRUCTIONS ON EACH FORM CAREFULLY.

Hotel Information

- ❑ **Location:** The Washington Delegation is housed at the Hyatt Regency Minneapolis Hotel, 1300 Nicollet Mall, Minneapolis, Minnesota 55403.
- ❑ **Amenities:** This hotel is located within walking distance to the Minneapolis Convention Center.
- ❑ **Room Costs:** As mentioned on the first page, there is a tiered system for room cost based on occupancy. Single/Double is \$135.96, Triple occupancy \$164.20 and Quad occupancy \$192.70.
- ❑ **Parking:** Valet parking is \$40 per night. Additional self-parking is available nearby.
- ❑ **Credit Card vs Debit Card:** If you don't have a credit card then your **debit card** will be charged an up-front fee of \$50 per day. Make certain you have enough funds in your account for this deduction.
- ❑ **NO SHOWS-** If you are a no show, you will lose the first night deposit and your entire reservation will be canceled. You must contact Joe Basil if you are delayed.

Other States in the Hyatt Regency Hotel

- ❑ Montana, Alaska, Idaho, Oregon, North & South Dakota, Wyoming, Kentucky, Michigan, Minnesota.

Registration for Attendance

- ❑ **ALL HOTEL REGISTRATIONS MUST BE MADE THROUGH THE WSEA OFFICE. NO EXCEPTIONS.** The hotel has assured us they will not accept individual registrations.
- ❑ Registration packets will be available online at the conclusion of our State January Convention
- ❑ Please complete the Registration Form and return to the WSEA Office by **April 7th, 2023.**
- ❑ **It is imperative the registration form be received by the April 7th deadline.**

Ground Transportation and overhead walkways

- ❑ No service is provided from the Hotel. I would advise you to install Uber and Lyft into your cell phones. They are inexpensive and quite available with a fare of approximately \$20.00 to \$50.00 depending on time of day and type of vehicle. There is light rail from the airport in Minneapolis however the nearest stop to the hotel is about 10 blocks. They are big blocks.
- ❑ Rental cars: Available at very high rates. Remember taxes and service charges can add a substantial additional cost. If you rent, book early and search various sites for the best deals. You really should not need a rental car unless you have a distant excursion planned.
- ❑ For those that have been to Minneapolis before, there are overhead walkways to navigate because of heat and cold extremes. There are 9 miles of these overhead walkways and make no mistake, you could get lost. There are maps available for your convenience.

Hospitality Room

- ❑ Upon checking in you can ask the front desk clerk the room number and location of the Washington Hospitality Room.
- ❑ WSEA President, Bob Walker along with Jim and Jessica Howes will oversee the refreshments, food and staffing in the hospitality room for your relaxation and enjoyment. If you have something from your area that you think might be a big hit in the hospitality room please contact Jim or Jessica with your suggestion. Staffing of the room will be assigned by district and schedules will be distributed at the April DD Clinics.
- ❑ After you check into the Hyatt Regency, please go to the Washington hospitality room as soon as possible so that we can record your contact information. The front desk will be able to give you the room number. We require this information for several reasons:
 1. In case of emergency.
 2. So that we know that you have arrived.
 3. So our information correlates with the hotel registration information for billing and accountability purposes.
- ❑ The Hospitality Room will be open for the Washington Delegation beginning Saturday, July 1st, at noon. Please check the posted schedule in the Hospitality Room for hours of operation. The room will be closed during Grand Lodge Opening Session on Sunday.
- ❑ This room is for all Washington Elks their spouses and guests to relax visit and have some refreshments. Please feel free to invite other Elks into our room and remember to greet all that come thru the doors. If you bring guests to the room please remember to stay with them until they leave. Please don't overwhelm guests with raffles and other drawings. If they react to a sign advertising the selling of raffle tickets or other items then take care of their questions. We are there to have a good time and respect our visiting Elks. HAVE FUN!

**PLEASE CHECK DAILY FOR ANY NOTICES & SCHEDULE CHANGES
WHICH WILL BE POSTED IN THE HOSPITALITY ROOM**

WSEA Hospitality Room Attire

- ❑ Please wear appropriate dress while relaxing in the hospitality room. Please no bathing suits, short-shorts, cut-offs, tank tops or t-shirts with offensive language. We will be hosting guests periodically and we are all representing the State of Washington and **Area 8**, so dress accordingly. Wear only clothing with logos on them that are tasteful. **If you are unsure of the proper dress, check with your District Deputy Designee.**

CONVENTION ATTENDEES DRESS CODE

Elks/Delegates

- ❑ The **Official Dress** for **all Grand Lodge functions** including **Opening Session & all Business Sessions**:

WSEA Green Jacket w/state tie
✓ Black Belt and Black Slacks
✓ White Shirt
✓ Black Shoes
✓ Black Socks

Note: Short Pants are unacceptable attire for any Grand Lodge Function or Activity.

Non-Elks, Spouses & Guests

- ❑ If you have them, please wear the WSEA jacket with white shirt, black slacks or skirt. This dress is appropriate for attendance at the Grand Lodge Opening Session and all other Grand Lodge Sessions that are open to spouses and guests. If you do not have this attire, casual dress, skirt or slacks, sports coat and suitable top/shirt is acceptable.

WSEA President, Grand Lodge Officers, Committee Members and District Deputy Designees

- ❑ In addition to the standard WSEA dress, the above and their spouses will have special functions to attend that require special dress. Check any mailings you receive for proper attire.

OTHER GRAND LODGE ACTIVITIES

Ritual Contests:

- ❑ Ritual contests will be held at the Minneapolis Convention Center. Time allowing, let's watch and support our Washington and other Area 8 teams. Check the ritual schedule upon arrival for the time, location and date for the ritual contests.

Things to do in Minneapolis:

- ❑ There are many things to do in Minneapolis and we suggest you look over the information provided at elks.org under Convention. Five-star restaurants abound.

Fraternal and Fun Supplies

- ❑ You may have already received, or will receive invitations from companies that sell fraternal supplies. Do plan to visit their booth at the Convention Center and take your guests. It is an excellent opportunity to purchase gifts for your Lodge Officers or Elk friends and relatives.

GRAND LODGE CONVENTION SCHEDULE INFORMATION

(THIS SCHEDULE IS SUBJECT TO CHANGE SO LOOK FOR UPDATES ON LINE at elks.org)

General Information

- ❑ The **Grand Lodge Headquarters Hotel** is the **Hilton Minneapolis**. Check the Grand Lodge Web-Site (elks.org) for schedules.
- ❑ District Deputy Designate Seminar (Location to be determined) Monday July 3rd at 1:00 PM
- ❑ The Minneapolis Convention Center is the site of the following functions and activities:
 - ❖ Sunday Afternoon Opening Ceremony (Time subject to change) **Sunday July 2nd from 4-6:00 PM**
 - ❖ Registration & Exhibits at the Convention Center Sat. – Tue
 - ❖ Daily Business Sessions 8:00 AM Mon-Tue-Wed
 - ❖ Ritual Competition at Convention Center TBA

Shuttle bus service will be available during the convention. Check signs at all hotels for schedule.

DAILY SCHEDULE & INFORMATION

Saturday & Sunday July 1st and 2nd

- ❑ Upon arrival, get your credentials as soon as possible. Registration opens Saturday at the Minneapolis Convention Center, 1301 Second Avenue.
 - ❖ The Registration process changed several years ago with registration now being available online at www.elks.org by credit card at a fee of \$50. Onsite registration will be \$60 and credit cards will be accepted. Check the GL Web-Site to find out when the registration process opens. The target date for this is the beginning of April, 2023.
 - ❖ There is no fee for Non-Elk Spouses/Guests, however; they must be registered to gain admittance.
 - ❖ **The Sunday Afternoon Opening Session begins at 4:00 PM SHARP** (Check times for changes) **in the Convention Center**. You should try to arrive early so that we can sit as a group.
- ❑ **Except for the aforementioned obligations, Saturday & Sunday, prior to the 4:00 pm Opening Ceremony, are free days, so enjoy the sights and special activities provided by the City of Minneapolis & Saint Paul. There are many fine dining establishments in the surrounding area.**

Monday – July 3rd

- ❑ **8:00 AM SHARP, Business Session begins**
Your District Deputy Designee will have your seating saved at the Convention Center and will take attendance **EVERY DAY**. Seating will be with the Montana Delegation. This seating arrangement will apply for all of the Grand Lodge Business Sessions. Always have your credentials with you!
- ❑ District Deputy Designee Seminar will be held on Monday, July 3rd at 1:00 pm. Location to be determined.

Tuesday - July 4th

- ❑ **8:00 AM SHARP, Business Session begins** **ELKS/DELEGATES WILL NOT BE ADMITTED WITHOUT BADGES & VOTING CREDENTIALS SPOUSES/GUESTS ARE INVITED TO ATTEND (WITH BADGES)** but will be seated in an area for non-credentialed attendees. Always have your Membership Card with you.

Wednesday - July 5th

- ❑ **8:00 AM SHARP, Final Grand Lodge Business Session begins.**
 - ❖ Spouses/Guests are invited to attend. Note: Convention Badges are required.
- ❑ **9:30 AM – Installation of Grand Lodge Officers and District Deputy Designees**
 - ❖ Spouses/Guests are invited to attend. Note: Convention Badges are Required
- ❑ **11:00 AM – Grand Lodge Session adjourns**

Note: All Delegates are urged to reconfirm dates, times and places in the schedule given to you at the time of Registration and daily in the Hospitality Room and at the Convention Center.

Make certain to have your Membership Card with you and do not laminate it. When you go through registration the clerk will stamp your card signifying your attendance. Keep your card and credentials with you at all times.



Roger R. True
Past Grand Exalted Ruler
A Fraternal Organization

158th Grand Lodge Convention

Hyatt Regency Hotel
Minneapolis, MN

July 2nd to July 5th, 2023

PRELIMINARY

LODGE BUDGET RECOMMENDATION

As approved by State Sponsor

Budget for
Exalted Ruler & Spouse

Travel (Round trip for 2 people @ \$850 each	\$1,700.00
Housing (5 nights @ \$136.00 tax included Housing Form)	\$ 680.00*
Per Diem (5 Days @ \$100.00)	\$ 500.00
ER Activity Fee.....(\$325.00 if after April 7 th , 2022 deadline).....	\$ 275.00*
Washington State Jacket and Tie.....	\$ 200.00
Registration..... DONE ONLINE & <u>YOUR RESPONSIBILITY</u>	\$ 50.00
TOTAL.....	<u>\$ 3,405.00</u>

***Expenses for one night's room deposit** (single/Double) **(\$135.96)**
(if triple or quad occupancy please make appropriate adjustment) **and Hospitality Room**
(\$275.00) are payable and due and must be in the hands
of the State Office by April 7th, 2023. Total to send to
state office is \$410.96. Late payments will be assessed
an additional \$50.00 per above.

Badge Order Washington State Elks Association

Send to:

Badges by Jan
PO Box 854
Condon, OR 97823

Phone: 541-384-6854

Email: badgesbyjan@hotmail.com

Over the Pocket OR Flat ~ 3 1/4" x 3 1/4" Face

F1 White Badge w/Green Letters ~ 3 Lines
1- Name; 2-Title; 3-Lodge name and #

Cutout of WA—Green w/White Letters
Washington State Elks Association

Price \$14.00 ea



Flat ~ 1 1/2" x 3" Face

L2 White Badge w/Green Letters ~ 3 Lines
1- Name; 2-Title; 3-Lodge name and #

Cutout of WA—Green w/White Letters
Washington State Elks Association

Magnet Back

Price \$13.00 ea



Name as you want it to appear on the badge _____

Officer Title _____ OR Wife/Spouse of _____

Lodge Name _____ Lodge # _____

Badge(s) Total \$ _____ + Shipping of \$7.00 \$ Order Total

Ship Badges To:

Name _____

Address: _____

City, State, Zip _____

Phone # _____ In case we need to contact you

Email: _____

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158TH Grand Lodge Convention
July 2nd – July 5th, 2023
Hyatt Regency Hotel
Minneapolis, MN.



DELEGATE HOUSING FORM

Name _____ Lodge # _____ Membership _____

Name of All Residents in Room (required by Hyatt) _____

Address _____ Phone # _____

City _____ State _____ ZIP _____

Email: (required) _____

Office/Position: _____ Spouse Name: (if attending) _____

RESERVATIONS:

Room Deposit (REQUIRED for any room, **except DD-Designates**) \$135.96 \$ _____

CONVENTION ACTIVITIES:

EXALTED RULERS ONLY Activity fee \$275.00 (\$325.00 if after April 7th).....\$275.00 \$ _____

TOTAL SUBMITTED WITH REGISTRATION: \$ _____

(See reverse side for Instructions and Payment Information)

Grand Lodge Convention registration is done on the Grand Lodge Website.

This is your responsibility and is not done by the State Office.

Mail Form to: WSEA GL Registration P.O. Box 110760 Tacoma, WA 98411

DEADLINE: April 7th, 2023 (In the hands of the State Secretary, not postmarked)

Confirmation will be mailed to you within 7 working days of receipt. **PLEASE call if discrepancy exists.**

**REQUIRED HOTEL
*** INFORMATION ***
DO NOT LEAVE BLANKS**

ROOM RATE Per Night
tax included

\$135.96 Single/Double

\$164.20 Triple

\$192.70 Quad

=====

TYPE OF BED: Check One

☐ One King

☐ Two Queen Beds

=====

ARRIVAL DATE: _____

(Do **NOT** leave Blank ! ! !)
(Check in Time: 3:00 PM)

DEPARTURE DATE: Note
hotel is not able to accommodate a
check out later than Thursday 7/6,
2023

Do **NOT** leave Blank ! ! !)
(Check out Time: 12:00 PM)

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Special ADA Requests if any:

Please see reverse side
of this form for
additional information.

DEADLINE - April 7th, 2023

(PAYMENT **AND** COMPLETE HOUSING FORM in the hands of the State Office)

FORM INSTRUCTIONS

Please follow these instructions carefully!
Fill in all information completely and clearly.

All requests for rooms must be submitted on **THIS** form and must be accompanied by the required deposit for each room required. Room Rate is \$135.96 Single/Double occupancy, \$164.20 triple and \$192.70 quad per night, tax included. **DO NOT SEND** the entire amount of your housing, send **ONLY** the amount for your first night. That room payment will be applied directly to your hotel bill. Deposit refunds will be based upon the policy of the hotel. **ALL** housing will be assigned in the order in which the requests are received. Indicate any special room requirements you may have, i.e. handicapped access, etc.

(Please note, **DD-Designates** do not pay the first night Lodging. This will be paid by Grand Lodge.)

CONVENTION ACTIVITIES

Each Lodge is required to pay a fee of \$275.00 to defray the costs associated with the Grand Lodge Convention. If your payment is not **In the hands of the State Office BY APRIL 7th, 2023** the fee will be increased to \$325.00.

NO CREDIT CARDS , PAYMENT MUST BE BY CHECK ONLY

Mail a Check payable to WSEA and this Completed Form to:

Washington State Elks Association

GL Registration

P.O. Box 110760

Tacoma, WA 98411